



Location: Canada

Category: Committee Member

Job Type: Part-time Volunteer

Swimming With A Mission (S.W.A.M.) Canada is a non-profit organization that provides affordable, one-on-one swimming instruction to children with special needs. We have 14 chapters across Canada, providing over 1000 swimming lessons each year. We are currently recruiting members for the Nominations Committee. Committees are the backbone behind the organization and provide substantive work outputs for the benefit of all chapters. Each Committee is either chaired or co-chaired by a Director of S.W.A.M. Canada, and includes between one and four other members. There is no location requirement for S.W.A.M. Canada, as all our work is done remotely.

The Nominations Committee's major functions are recruitment both at the Board of Directors level and Committee level, and impartial consultation to the current Board of Directors. The specific objectives of the Nominations Committee are:

- Work intimately with Heads of Committees to understand their goals and consult on how their team structures align with those goals
- Formulate appropriate role descriptions to reflect and attract the ideal candidates across S.W.A.M. Canada
- Proactively and passively source candidates across various professional backgrounds to continue building a diverse and dedicated workforce for the organization
- Make the best candidate recommendations to the Board of Directors and Heads of Committees for vacant roles
- Work with the organization's leaders to continually improve the structure of the organization and the engagement of its members

The Nominations Advisor is responsible for aiding in the requirements gathering, sourcing, interviewing, and recommendation process in its entirety. Additional requirements:

- Strong commitment to supporting our chapters that provide water safety and swimming instruction to children with disabilities;
- Excellent verbal communication skills;
- Interest or experience in human resources, recruitment, or related fields is an asset;
- Ability to work independently as well as within a team; and
- Willingness to take initiative.

Application Process

To apply, please submit a Resume and Cover Letter to nominations@swamcanada.ca with the subject line 'S.W.A.M. Application - Nominations Advisor'.